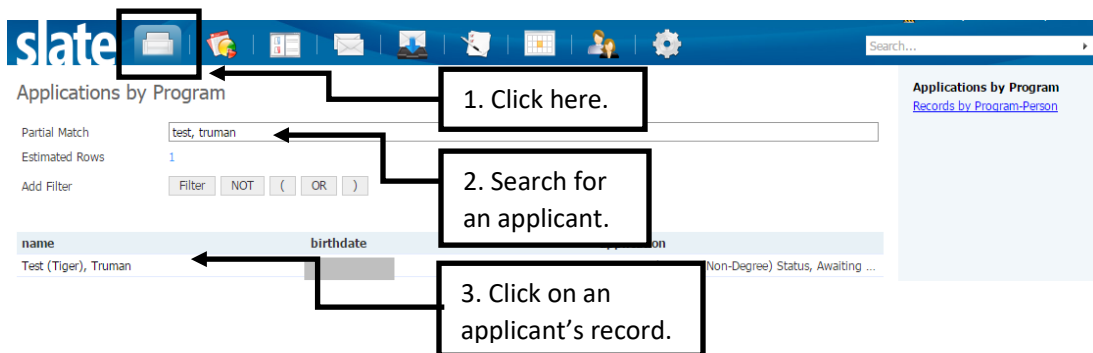


Waiving Academic Program Application Requirements (Post-Submission)

In Slate, once applications are submitted, the application status is set to either **Awaiting Materials** or **Awaiting Decision**. The **Awaiting Materials** status is assigned if there are any missing checklist items such as official test scores and letters of recommendation. As soon as these items are all received, the application status will automatically be updated to **Awaiting Decision**. However, if your program would like to review applications with **Awaiting Materials** and manually update the application status to **Awaiting Decision**, follow the steps below.

1. Search for an applicant.

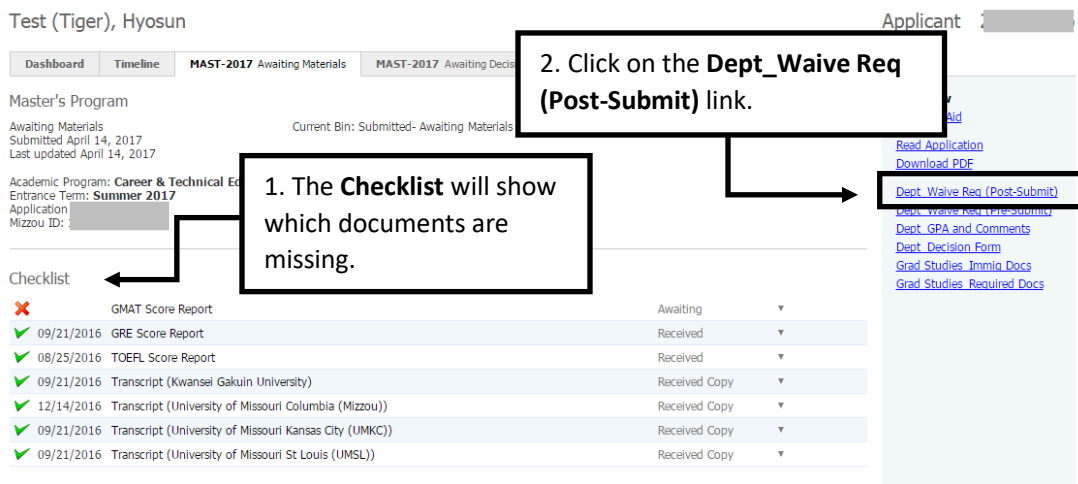


1. Click here.

2. Search for an applicant.

3. Click on an applicant's record.

2. Make sure the application has **Awaiting Materials** status, and take a look at the **Checklist** to see what application item(s) is missing. If it appears that your program has received everything you need and would like to waive some requirements for this specific applicant, click on the **Dept_Waive Req (Post-Submit)** link.



1. The Checklist will show which documents are missing.

2. Click on the Dept_Waive Req (Post-Submit) link.

Item	Status
GMAT Score Report	Awaiting
09/21/2016 GRE Score Report	Received
08/25/2016 TOEFL Score Report	Received
09/21/2016 Transcript (Kwansei Gakuin University)	Received Copy
12/14/2016 Transcript (University of Missouri Columbia (Mizzou))	Received Copy
09/21/2016 Transcript (University of Missouri Kansas City (UMKC))	Received Copy
09/21/2016 Transcript (University of Missouri St Louis (UMSL))	Received Copy

3. Click **Edit**.

Test (Tiger), Hyosun Applicant [redacted]

Dashboard | Timeline | **MAST-2017 Awaiting Materials** | MAST-2017 Awaiting Decision | Profile | Materials

Master's Program
 Awaiting Materials
 Submitted April 14, 2017
 Last updated April 14, 2017
 Current Bin: Submitted- Awaiting Materials
 No decision on file.

Academic Program: Career & Technical Ed/Vocational Technical Education-Distance (MED)
 Entrance Term: Summer 2017
 Application #: [redacted]
 Mizou ID: [redacted]

Waive Academic Program Application Requirements (Post-Submission)

Answering **yes** below will update the application status to **Awaiting Decision**. Please note that this will not update the application item receipt status in the Checklist. Please click here for more details. (This is only applicable to submitted applications with **Awaiting Materials** status.)

Do you wish to waive your program's application requirements and change the application status to **Awaiting Decision** for this applicant?

← **Click Edit.**

4. Select **Yes** and **Save**.

Waive Academic Program Application Requirements (Post-Submission)

Answering **yes** below will update the application status to **Awaiting Decision**. Please note that this will not update the application item receipt status in the Checklist. Please click here for more details. (This is only applicable to submitted applications with **Awaiting Materials** status.)

Do you wish to waive your program's application requirements and change the application status to **Awaiting Decision** for this applicant?

Yes
 No

← **Select Yes and click Save.**

5. The application status will be updated to **Awaiting Decision** and the application will be moved to the **Acad Program/Committee Review** bin within 15-20 minutes. Please note that this will NOT update the individual application item receipt status in the **Checklist**.

Test (Tiger), Hyosun Applicant 2 [redacted]

Dashboard | Timeline | **MAST-2017 Awaiting Decision** | MAST-2017 Awaiting Materials | Profile | Materials

Master's Program
 Awaiting Decision
 Submitted April 14, 2017
 Last updated April 14, 2017
 Current Bin: Acad Program/Committee Review
 No decision on file.

Academic Program: Career & Technical Ed/Vocational Technical Education-Distance (MED)
 Entrance Term: Summer 2017
 Application #: [redacted]
 Mizou ID: [redacted]

The application status has been updated to Awaiting Decision.

The current bin status has been updated to Acad Program/Committee Review.

Checklist

✗	GMAT Score Report	Awaiting
✓	09/21/2016 GRE Score Report	Received
✓	08/25/2016 TOEFL Score Report	Received
✓	09/21/2016 Transcript (Kwansei Gakuin University)	Received Copy
✓	12/14/2016 Transcript (University of Missouri Columbia (Mizzou))	Received Copy
✓	09/21/2016 Transcript (University of Missouri Kansas City (UMKC))	Received Copy
✓	09/21/2016 Transcript (University of Missouri St Louis (UMSL))	Received Copy

The application item receipt status in the Checklist will not be updated until the material is received.

Please contact the Graduate Admission Office at gradadmin@missouri.edu with questions or for assistance.