

Waiving Academic Program Application Requirements (Pre-Submission)

In Slate, the academic program requirements and deadlines (hard deadlines only) are built into the application, so applicants cannot submit their applications until after they fulfill all the requirements and after the deadlines. **If your program would like to waive one or more submission requirements for a specific applicant, follow the steps below.**

1. Look up an applicant who you are willing to waive requirements for.

The screenshot shows the Slate application search interface. A search bar contains the text "test, truman". Below the search bar, a table lists search results. The first result is "Test (Tiger), Truman" with a birthdate of "11/01/1987". Three callout boxes with arrows point to specific elements: "1. Click here." points to the search bar, "2. Search for an applicant." points to the search button, and "3. Click on an applicant's record." points to the first row of the search results table.

2. Make sure the application has **Awaiting Submission** status. Click on the **In Progress** link to see which documents are missing. Click **Close**.

The screenshot shows the details page for an applicant named "Test (Tiger), Hyosun". The application status is "Awaiting Submission". A callout box "1. Click on the In Progress link to see which documents are missing." points to the "In Progress" link in the "Awaiting Submission" section. Below this, there is an "Application Requirements" table. A callout box "2. Click Close." points to a "Close" button at the bottom of the requirements table.

Page ID	Message
frm?06d109ec-0c7...	Missing Resume or Curriculum Vita
frm?07d4c9e5-d65...	Missing Missouri Educator Profile
frm?d3879f70-6fcf...	Missing Awarded Missouri Degree
frm?d3879f70-6fcf...	Missing Primary/Secondary Education in U.S.
frm?d3879f70-6fcf...	Missing U.S. Armed Forces Status
frm?d6822fe0-da5...	Missing Honors and Awards
frm?75b1c3c3-80f4...	Missing Required Field(s)
per	Missing Missouri Resident
frm?bf6f324d-d00...	Warning: Missing Application for Assistantship (Optional)

- If the applicant has completed everything except for the materials your program is waiving, click on the **Dept_Waive Req (Pre-Submit)** link.

Test2, Truman Rule execution successfully queued as of 3m ago. [Preview pending actions](#) Applicant 987230930

Dashboard | Timeline | **MAST-2017 Awaiting Submission** | Profile | Materials

Master's Program
 Awaiting Submission Current Bin: Awaiting Submission
[In Progress](#)
 Last updated April 14, 2017

Academic Program: Career & Technical Ed/Business & Marketing Education
 Entrance Term: Fall 2017
 Application ID: 317425467
 Mizou ID:

Checklist

Click on the **Dept_Waive Req (Pre-Submit)** link.

[Overview](#)
[Financial Aid](#)
[Read Application](#)
[Download PDF](#)
[Dept_Waive Req \(Pre-Submit\)](#)
[Dept_Waive Req \(Post-Submit\)](#)
[Dept_Decision Form](#)
[Grad_Studies_Immig_Docs](#)
[Grad_Studies_Required_Docs](#)

- Click **Edit**.

Test2, Truman Rule execution successfully queued as of 3m ago. [Preview pending actions](#) Applicant 987230930

Dashboard | Timeline | **MAST-2017 Awaiting Submission** | Profile | Materials

Master's Program
 Awaiting Submission Current Bin: Awaiting Submission/Fee No decision on file.
[In Progress](#)
 Last updated April 14, 2017

Academic Program: Career & Technical Ed/Business & Marketing Education-Distance (MEd)
 Entrance Term: Fall 2017
 Application ID: 317425467
 Mizou ID:

Waive Academic Program Application Requirements (Pre-Submission)

Answering yes below **will waive all of your academic program's application requirements**, allowing the applicant to submit an "incomplete" application. Please note that applicants are still required to log back into their application and formally submit the application after application requirements are waived. [Click here](#) for more details. (This is only applicable to in-progress applications with **Awaiting Submission** status.)

Do you wish to waive your program's application requirements for this applicant?

Edit

- Select **Yes** and **click Save**.

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Do you wish to waive your program's application requirements for this applicant?

Yes
 No

Select **Yes** and click **Save**.

Save

Please note that once **Yes** is selected, applicants can bypass all of your program requirements for application submission, except for the deadlines. It is not possible to waive one individual application item once submission requirements are in place. Additionally, once hard deadlines are set up in the system, applicants cannot submit their applications after the deadlines. **If deadlines and/or submission requirements need to be changed, please contact the Graduate Admissions office at gradadmin@missouri.edu.**