

New Application Notification Emails from Slate

If graduate programs would like to be notified when applications are submitted, the Graduate Admissions office can set up a report and schedule the report to be emailed to those who wish to receive the information. The report can be scheduled to be sent daily or weekly, and below is a sample email message and report.

Sample Email Message*

The email message includes a PDF file of the report and you can download the PDF if needed.

Reply Reply All Forward IM

Wed 8/17/2016 1:08 AM

Technolutions Service Desk <service-desk@technolutions.com>
Slate Report Notification: TEST_New Submitted Applications

To: McLeod, Hyosun

Follow up. Start by Wednesday, August 17, 2016. Due by Wednesday, August 17, 2016.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Message TEST_New Submitted Applications.pdf (16 KB)

TEST_New Submitted Applications

This report was generated on 08/17/2016 at 02:07 AM Eastern Time and is attached.

TEST_New Submitted Applications
Generated on 08/17/2016 at 02:07:58 AM ET

Last Name	First Name	Academic Program	Entrance Term
Test	Hyosun	Business Administration/Crosby MBA	Fall 2017
Test	Sun	Business Administration/Crosby MBA	Summer 2017

*Note: This notification email will be sent even if there is no new data available in the system.

Sample Report

TEST_New Submitted Applications

Generated on 08/26/2016 at 11:20:28 AM ET

TEST_New Submitted Applications				
Last Name	First Name	Academic Program	Entrance Term	Application Status
Test	Sun	Business Administration/Crosby MBA	Summer 2017	Awaiting Decision
Test	Hyosun	Business Administration/Crosby MBA	Fall 2017	Awaiting Materials

Please contact Hyosun McLeod (mcleodh@missouri.edu) with questions and to begin your set up process!