

### The Graduate Admission Process

The Graduate School centrally supports the graduate admission process. All applicants are required to complete an online graduate application. **Academic programs make acceptance decisions and pending final review of academic credentials (and financial status of international applicants), the Graduate School will formally admit accepted applicants to the university.** The minimum requirements for acceptance to all graduate programs and the basic admission process is outlined below.

1. **To be admitted to MU’s graduate programs, an applicant must have:**

- Earned at least a qualifying bachelor’s degree or equivalent from a college or university recognized by a regional accrediting agency. Colleges and universities from outside the United States must be recognized as degree granting institutions by their country’s ministry of education.
- Earned at least a 3.0 Grade Point Average in the last 60 hours of baccalaureate coursework (required for applicants with less than a graduate certificate, graduate degree or professional degree).
- Acceptable English language proficiency test scores (for non-native English-speaking applicants only).

See [this link](#) for more details on test score requirements and waiver request opportunities.

- **TOEFL IBT:** minimum **80** internet-based, with no sub score below 17
- **IELTS:** minimum **6.5** academic score, with no subscore below 6.0
- **Pearson Test of English:** minimum 59
- **Cambridge C1 Advanced:** minimum 180
- **Duolingo English Test:** 105

- **International applicants** must show minimum level of funding for their first year of study:

Spring 2023, Summer 2023, Fall 2023:                   **\$42,446.00**

See <https://international.missouri.edu/iss/current-students/expenses-and-funding/> (Graduates) for a breakdown of required minimum funding.

2. As soon as academic programs have reached a decision (Accept or Deny), the academic program should communicate the decision to the **Graduate School** using the “**Department Application Decision Form**”, associated with each applicant record in gradSlate. More information can be found [at this link](#).
3. After the **Graduate School** receives the academic program decision, applicant files will be reviewed to ensure the applicants meet minimum requirements for admission. If applicants meet the minimum criteria, the **Graduate School** will communicate the official admission electronically through gradSlate. If needed, the Graduate School will also issue immigration documents for international applicants.

The Graduate School has three **Graduate Admission Advisors** who each manage applicant files for an alphabetical range based on the **first letter of the applicant’s last name**. If you have questions or need assistance, please contact the appropriate Admission Advisor listed below.

Adviser	Phone	Case Load	Email
Stephanie Scott	882-9575	B, E-K	<a href="mailto:scottstep@missouri.edu">scottstep@missouri.edu</a>
Eliana Jeanetta	882-6314	A, L-R	<a href="mailto:jeanettae@missouri.edu">jeanettae@missouri.edu</a>
Nick Dorethy	884-2312	C-D, S-Z	<a href="mailto:ndnbf@missouri.edu">ndnbf@missouri.edu</a>

Below is an outline the responsibilities of applicants, the Graduate School, and academic programs regarding the Graduate admission process.

## Graduate Admission Flow

### Applicants

- Complete the **online application** for admission <http://gradschool.missouri.edu/>
- Complete all degree program admission requirements (departmental application, etc.)
- Upload all post-secondary transcripts/mark sheets to the Graduate online application (**required**).
- Request official test scores (GRE, GMAT, MAT) be sent to the Graduate School.
- Request official English proficiency test scores be sent to the Graduate School (non-native English Speakers)
- Forward proof of financial support to Graduate School, after program acceptance. (International applicants only)
- Forward official transcripts to the Graduate School **IF ACCEPTED** by the program.



### The Graduate School

- Reviews **unofficial transcripts** uploaded by applicants for acceptability. Communicates issues to applicants if needed.
- Forwards all hard-copy supplemental admission materials (resumes, statements of purpose, dept. application, etc.) directly to degree programs.
- Loads all official test scores (e.g. GRE, GMAT, TOEFL, IELTS. etc.) to the application system.
- After degree programs accept applicants and communicate the acceptance decisions to the Graduate School, the Graduate School will review academic credentials and/or financial documents.
- Communicates via gradSlate the official Graduate School admission letter and basic registration information (User Name/Password), if credentials and/or funding are acceptable.
- Issues and transmits immigration documents (I-20's) for all new foreign students.



### Academic Programs

- Check out the [Admission & Student Services](#) Training page for application system and admissions resources.
- Forward official transcripts/mark sheets to the Graduate School.
- Review applications, academic credentials and program admission materials to determine fit with program.
- [Communicate decisions](#) to the Graduate School.
- [Upload a copy of official offer of support](#) to the Graduate application system (**for foreign applicants only**).
- Communicate by email or mail the official letter of acceptance or denial to applicants (**academic program acceptance letters must contain the two phrases below**):
  1. **“Please provide official transcripts to the Graduate School as soon as possible.”**
  2. **“Pending receipt of your official transcripts and final review and approval by the Graduate School, you will be formally admitted to the University”**
- Notify the Graduate School at [gradadmin@missouri.edu](mailto:gradadmin@missouri.edu) of any applicant status changes (deferrals, declined offers, etc.).